संख्या 00635/2020-2021

दिनांक 28/07/2020



# सोसाइटी के नवीनीकरण का प्रमाण-पत्र

(अधिनियम संख्या 21, 1860 के अधीन )

नवीनीकरण संख्या:R/MAT/02937 /2020-2021

पत्रावली संख्या:M-47127

दिनांक: 2005-2006

एतदद्वारा प्रमाणित किया जाता है कि BRIJBASI EDUCATION AND WELFARE SOCIETY, 20-A GOVIND NAGAR MATHURA, मथुरा, 281003 को दिये गये रजिस्ट्रीकरण प्रमाण-पत्र संख्या-382/2005-06 दिनांक-21/07/2005 को दिनांक-21/07/2020 से पांच वर्ष की अवधि के लिए नवीनीकृत किया गया है |

1000 रूपये की नवीनीकरण फ़ीस सम्यक् रूप से प्राप्त हो गयी है |



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जारी करने का दिनांक-28/07/2020

सोसाइटी के रजिस्ट्रार, उत्तर प्रदेश।

SKS International University

Mathura



### ... Name of the Society

The name of the society is BRIJBASI EDUCATION AND WELFARE SOCIETY.

### 2. Registered Office

The registered office of the "BRIJBASI EDUCATION AND WELFARE SOCIETY" will be situated in 20-A Govind Nagar, Mathura- 281 003 (UP).

Area of Operation of Society

Te Society will function in the whole of India

# Aims and Objectives of Society

The aims and objectives of the Society shall be the same as set forth in the Memorandum of Association.

#### Interpretations:

In these Rules, applicable to the "Brijbasi Education and Welfare Society", unless the subject or context otherwise requires.

"Bye-Law" means the bye-laws of the Society

"Managing Committee" means the Managing Committee of the Society.

"General Body" means the general body of the members of the Society.

"Plember" means a member of the Society, unless otherwise specified.
"Rules" means the Rules of the Brijbasi Education and Welfare Society.

"Society" means the Brijbasi Education and Welfare Society.

"Year" means the period of twelve calendar months beginning from the first day of April

and ending on the thirty first day of March.

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In these Rules, unless the context otherwise requires words denoting the singular shall include the plural and vice versa, masculine includes the feminine and neuter gender and vice versa and the headings and bold type face are only for convenience and shall be ignored for the purpose of interpretation.

#### Member of the Society

The Society will have at least 7 (seven) members at any point of time and may have maximum 21 members and have the following membership:

To become a member of the Society a person has to approach to The Chairman/Vice-Chairman/Secretary or proposed by Chairman/Vice-Chairman/Secretary. This proposal has to be approved by the General Body members in a General Body meeting.

(A) Founder Members

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Mayank Garkarn Secretary

Brijwasi Education & Welfare Society

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The persons who are the signatories to the Memorandum of Association of the Society and are desirous of forming the Society will be called Founder Members. All Founder Members shall be members for life.

The Members may at any time by mutual consent of all the Founder and Life Members, if any, increase the number of Life Members to such number as they may deem fit.

#### Life Members

All Founder Members shall be the Life Members of the Society. Upon the cessation of membership of a Founder Member under Rule 6 (C), the person replacing such member in accordance with the provisions of 6(A) above shall become Life Members of the Society. All members (Founder and Life Members) shall form the General Dody of the Society.

#### Cessation of Membership

A member will cease to be a member of the Society if

- the member resigns in writing by letter addressed to the spanning Committee. on the death of a member or in case of a non-natural members (i.e. institution etc. the winding up, closure or dissolution of such non-natural egitty.
- the member becomes of unsound mind (iii)
- (iv) the member becomes bankrupt or insolvent
- The member works or acts against the interest of the Society (V)

#### Re-admission

An ex-member can make an appeal for readmission and the Managing Committee may readmit the ex-member on his/her/its making a written application to the Managing Committee with consent of all the members of the Society.

### Register of Members

The Society shall maintain a register of membership at its registered office, which will be open to all the members. The register shall contain the names and addiesses of its members.

# Membership subscription

A Member shall be required to pay one time membership fee of Rs. 11,000 (Rupees Eleven thousand only) irrespective of Founder or Life member.

# Administration and Management

The Society shall comprise of the General Body and the Managing Committee.

General Body (A)

Registrar

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Secretary .

(i) <u>Composition</u>: The Founder Members and Life Members, if any, shall comprise the General Body and will have the following members

1		1	A STATE OF THE PARTY OF THE PAR	
SI No	Name	Address	Occupation	Designation
	Mr. S.K. Sharma S/o Shri C.B. Gautam	20 A Govind Nagar Mathura, UP	Business	Chairman
2	Ms Pragati Gautam D/o Shri S K Sharma	E-194, 2nd floor, Greater Kailash, Part-II New Delhi – 110 048	Business	Founder member and Vice-Chairman
3	Mr Mayank Gautam S/o Shri S K Sharma	E-194, 2nd floor, Greater Kailash, Part-II New Delhi 110 048	Business	Founder member and Secretary
4	Mrs. Sarvesh Kumarl Sharma W/o S K Sharma	E-194, 2 <sup>nd</sup> floor Greater Kallash, Part-II New Delhi – 110 048	Business	Founder member and Treasurer
5)	Ms Aavriti Gautam D/o Shri S K Sharma	E-194, 2 <sup>nd</sup> floor Greater Kallash, Part-II New DelhI 110 048	Business	Founder member and Joint Secretary
6	Shri Chandra Bhan Gautam S/o Late Shri L Prasad	20 A Govind Nagar Mathura, (UP)	Farmer & Social Worker	Ma Member
7,3	Srnt Santosh Kumari W/o Sri Praveen Kumar		House Wife and Social Worker	Life Member
8	Smt. Anguri Devi W/o Sri Chandra Bhan Gaulam	20 A Govind Nagar Mathura (UP)	House Wife and Social Worker	
9	Ms Sukrit: Gautam Dlo SK Sharma	E-194, 210 floor, G.K-II	Business	LifeMember

royati Gantam Marjainh English Aavitus GBM, AGBM and EGBM: The General Body of the Society shall meet at least one in every year. A General meeting, which shall be called the General Body Meeting (The GBM), so notified by the Secretary of the Society, must be held once in every year. An annual meeting, which shall be called the Annual General Body Meeting (The AGBM), so notified by the Secretary of the Society, must be held once every year. The general meetings of the Society shall be held at such time, and place as may be determined by the Managing Committee. At the AGBM, the accounts of the society, audited by the Auditors (appointed by the Managing Committee) shall be adopted and the General shell be notified of all resolutions relevant to the activities of the Society which have been passed by the Managing Committee.

An extra-ordinary General Body meeting (The EGBM) may be called at any time by the Managing Committee or on requisition by two thirds majority vote of all Founder and Life Members.

Grantons Constitution

Notice Period:

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The minimum Notice of 15 (fifteen) days shall be given to all members of the General Body in case of the GBM/AGBM and 3 (three) days in case of the EGBM. The notice shall specifically indicate the date, time, venue and the agenda for the GBM/AGBM or the EGBM, as the case may be.

Quorum: The Quorum of a GBM/AGBM or EGBM shall be 51% majority of all the Founder Members and Life Members, If any, In case the quorum is not complete the meeting shall be adjourned to a date at which the quorum is achieved.

Functions: The General Body shall perform the following functions:

To assist the Managing Committee in fulfilling the objectives of the

To work for the overall development of the Society.

To approve the audited balance sheet and income and expenditure account of the Society.

To approve any amendments to the aims and objectives of the Society that may be proposed by the Managing Committee and to approve the amendments to the Rules made by the Managing Committee.

To delegate or assign all or any of its powers and functions to the Managing Committee, .

Voting: In case the decisions of the General Body are to be made voting the same shall be made by 51% majority veter of all the Founder Members and Life Members, if any at a meeting at which the quotilings (iv) above is present. All Founder Members and Life Members, if any, shall have one vote and the Chairman shall have a casting of second vote.

Chairman: The Chairman of the Managing Committee shall breside over the GBM, AGBM or the EGBM, as the chairman at a meeting, the members to act as the chalman of such meeting:

Managing Committee.

Subject to these Rules, and such rules or bye laws made, there under as may hereafter be made from time to time, the general superintendence, direction, control, administration and management of the Society and all-its affairs shall vest In the Managing Committee, which may exercise all powers and do all things which may be exercised or done by the Society.

To become a member of the Managing Committee a person has to approach to The Chairman/Vice-Chairman/Secretary or proposed by Chairman/Vice-Chairman/Secretary. This proposal has to be presented before the General Body for approval by the General Body members in a General Body nieting.

Constitution of the Managing Committee: The Managing Committee shall consist of the Chairman, Vice Chairman, Secretary, Joint Secretary,

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Treasurer and any two Life Members. In case of cessation of membership of either of these functionaries under 6 (C) above, the person replacing such functionality as Life Member in accordance with 6 (A) above shall automatically become a member of the Managing Committee.

The present Managing Committee constitute as follows:-

01.	Chairman:	Mr. S K Sharma
02.	Vice-Chairman:	Ms. Pragati Gautam
03.	Secretary:	Mr. Mayank Gautam
04.	Joint Secretary:	Ms. Aayriti Gautam
05.	Treasurer:	Mrs. Sarvesh Kumari Sharma
06.	Member:	Mr. Chandra Bhan Gautam
07.	Member:	Mr. Santosh Kumari

Election procedure of constitution of the Managing Committee:

The tenure of the Managing Committee shall be for a period of 5 (five) years from the date of constitution and the same will be elected through casting of votes by the General Body Members and will be organized by. the Secretary of the existing Managing Committee. The Chairman of the Managing Committee will be the Presiding Officer

Powers and Functions of Managing Committee

The Managing Committee shall be the executive body of the Society: and subject to the provision of these Rules and Bye-laws made there under. the general superintendence; direction and control of the funds and monies and affairs of the Society shall vest in the Managing Committee. which may exercise all the powers and do all acts and things which may be exercised or done by the Society.

Without prejudice to the generality of the foregoing, the Managing Committee shall have the power to:

Receive and keep custody of all funds, monies and resources of the -Society received from any source whatsoever and acquire, manage, handle and deal, buy and sell with all types of the properties and investments of the Society;

Take decisions type of schools and institutions to be opened or run by the Society and on admissions such schools and institutions, particularly in respect of filling up the management quota or non resident Indian Quota.

Prepare and execute plans and programs for furthering the Society's aims and objectives as set forth in its Memorandum of Association. Enter into agreements and contracts on behalf of the Society.

Sue and defend all legal proceedings on behalf of the Society.

Appoint, supervise and, of necessary, dismiss such staff, employees,

faculty and teachers as may be required for the efficient management of the Society's affairs and affairs of the institutions and schools run by the

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Secretary Brijwasi Education & Welfare Society Redistrar

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Society on such terms and conditions as may be fixed by the Managing Committee from time to time.

(g) Determine the terms and conditions of admission to its courses of study and research, nature of courses of study, research and training and the standards of admission of candidate to the various courses of study and research at the Society or the schools and institutions run by the Society.

Sanction budget estimates and delegate powers in regard to the sanctioned expenditure, enter into contracts and invest the funds and monles of the Society.

Establish and maintain provident and other benefit funds for the officers and other employees of the Society.

(j) ... Frame, alter amend or rescind the Bye-Laws of the Society.

Make all financial decisions in respect of the Society and the Institutions and schools run by it, raise loans and finances, borrow money, give loans and receive and disburse all payments, charge and encumber the properties and assets of the Society and the institutions and schools run by it in relation to the functioning and activities of the Society and the institutions and schools run by it.

To purchase, procure, arrange etc. the necessary materials, goods, things, books, equipments, tools, machines etc. needed for the administration of the Society and the schools and institutions and schools run and managed by it.

To appoint legal, technical, financial, medical and other consultants and advisors.

To enter into any arrangement of any government abency, authority, person, entity or institution, in light and abroad and to obtain charters, concessions, privileges, rights; in jointities, etc. for fulfilling the objectives of the Society and the institutions and schools run; and managed by it.

of the Society and the institutions and schools run and managed by it.

To join, cooperate, collaborate with any other society or entity having the same or allied objectives of the Society and to take over and/or amalgamate the Society with suck entitles.

To open bank accounts and to draw, accept, endorse, make, discount, transfer or negotiate any cheque, promissory note, hundi, bill of exchange, bill of lading, railway receipts, warrants and other negotiable and transferable instruments, government securities or other securities for the purposes of the activities of the Society and of the schools and institutions run by it.

To run, administer, manage and deal with all the institutions and schools started by the Society or in which it has an interest and to determine and collect the fees, tariffs and all other rates, amounts and moneys to be charges for the courses of studies at and related matters in respect of such institutions and schools.

To delegate its powers to any person or entity and to appointment a constituted attorney on behalf of the Society on such terms and conditions and on such remuneration as the Managing Committee deems fit; provided the same is unanimously approved by all members of the Managing Committee.

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The Managing Committee shall constitute the governing body of all the schools and institutions opened or run or taken over by the Society. Purchase, sale, conveyance in any form of the properties of the Society. To appoint auditors and charted accountants for auditing the accounts of the Society and of the schools and institutions opened or run by the Society. To decide on closure or disposal of the Society. To invest, lend, deposit and deal with the monies and property of the Society in a manner the Society deems fit and to invest the monies of the Society not immediately required in such securities or in such manner that may from time to time determined by the Managing Committee of the Society in accordance with the provisions of the Income Tax Act, 1961. To acquire by purchase, gift or otherwise, own or take on lease or hire in the state of Uttar Pradesh or outside temporarily or permanently any movable or immovable property necessary or convenient for the furtherance of the objects of the Society. Subject to the rules of the Society, to construct, develop, renovate, maintain, alter, improve or augment any immovable or movable property, buildings in the possession of the Society or works in a manner it seems necessary or convenient for the purposes of the Society. To undertake and accept the management of any endewing trust fund (z) or donation. To promote and implement by itself or though other institutions, and entities the social welfare schemes and programmes of government agencies, authorities and multilateral institutions like World Bank etc. (aa) To undertake any other activity, which in the applifion of the General or the Managing Committee furthers the aims and objectives of the Society. to apply the funds and monies of the Society Rathievant its aims and objectives. Any other matter, which is to be or may be provided.

The Managing Committee may by resolution appoint sub-committees for such purposes and such powers as it may deem fit.

Officers of the Managing Committee! The Managing Committee shall have the following officers.

Chairman

The Chairman shall be fully responsible for the day-to-day administration and successful implementation of resolutions and decisions of the General Body, jobs of the Society. The Chairman shall be responsible for the proper administration of the affairs of the Society subject to the approval of the Managing Committee. The Chairman shall have such powers as may be prescribed by the Managing Committee and shall function in consultation with the approval of the Managing Committee. The Chairman

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Secretary

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will have the power to preside over all the meetings GBM/AGBM/EGBM and the election procedure.

Vice Chairman

The Vice Chairman shall perform such functions of the Chairman as are delegated to him in writing by the Chairman.

The Secretary will maintain all the books, registers and records of the Society and cause the accounts of the year to be audited before the AGBM. He will issue the notice of the meetings and organize the lection procedure of the managing Committee, .

#### Joint-Secretary

"The Joint Secretary shall perform all such functions of the Secretary as are delegated to him in writing by the Secretary."

#### Treasurer \*

The Treasurer shall collect all grants-in-aid, donations; etc. He/She shall be responsible for keeping and maintenance of accounts of the Society according to the Rules and Bye-Laws as decided by the Managing Committee. The Treasurer shall keep an amount of Rs. 1,00,000/- only for meeting the day to day expenses of the Society and its activities.

Vacancy not to affect proceedings:

No act or proceedings of the Society or the Managing Committee deemed to be invalid by reason merely of any vacancy on or any delect the constitution of the General Body or the thinaging Committee, as case may be.

Proceedings of Managing Committee

### Meetings of Managing Committee

The Managing Committee shall meet at such times and at such place as may be determined by the Managing Committee Preferably, the Managing Committee shall meet preferably half yearly.

(ii) Notice of Meetings:

The meetings of the Managing Committee shall be held on at least a two working days notice.

"Quorum: 'All members of the Managing Committee shall constitute the quorum for its meetings and all decisions shall be made by 51 % consent of the members."

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(iv) Voting: All decisions of the Managing Committee shall be made at 51% majority. All members of the Managing Committee shall have one vote and the Chairman shall have a casting or second vote".

## 8. Eye-Laws:

# (i) Framing of Bye-Laws

The Managing Committee may frame Bye-Laws from time to time not inconsistent with these Rules for the general administration and management of the Society. Without prejudice to the generality of the above, the Managing Committee may in particular frame Bye-Laws to provide for the following matters:

 (a) conduct of the business and the procedure to be adopted at meetings of the Managing Committee and the quorum for such meetings.

(b) conduct of business and the procedure to be adopted at meetings of the General Body and the quorum for such meetings.

(c) finances and accounts of the Soliety

(d) norms and Terms of appointment and tenure of appointments, emoluments, allowances and other conditions of service of the employees and other officers of the Society and of the schools and Institutions set up by the Society;

(e) duties and functions of the officers and the employees of the Society and of the schools and institutions set up by the Society;

(f) rules regarding discipline, suspension and dismissals of officers and employees of the Society and of the schools and institutions set up by the Society:

(g) courses of study and research in the schools and institutions set up by the Society:

(h) admission of students to the in the schools and institutions set up by the Society.

(i) Execution of contracts and other instruments on behalf of the Society;

(j) Establishment and maintenance of pension, provident or other funds for the benefit of the officers and employees for the purposes of the Society and in the schools and institutions set up by the Society.

(k) Conduct and defense of legal proceedings and the manner of signing pleadings;

 Constitution of Committees and Sub-Committees to look after the affairs of the Society and in the schools and institutions set up by the Society.

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 (m) Any activities of the Society and in the schools and in the Institutions set up by the Society; and

(n) Any such other matters as may be necessary for the administration of the Society and in the schools and institutions set up by the society.

# Amendment of Bye-Laws:

The Managing Committee shall have the power to amend, alter, vary, modify or rescind the Bye-Laws, were upon such amended etc. Bye-Laws, if any, shall supercede the relevant existing Bye-Laws framed by the Managing Committee with the approval of the General Body.

(iii) Rules are binding on all Members

> The Rules and the Bye-Laws of the S ely shall be binding of the members of the Society.

## **Annual Report**

The Managing Committee shall submit a report on the working of the Society annually to the General Body at the AGBM. Such report shall contain particulars regarding the work of the Society during the previous year and shall be accompanied by a Balance Sheet duly audited showing the income and expenditure of the Society during the said Year.

# **Budget and Accounts**

The Managing Committee shall frame the annual budget for the ensuing year before the end of the current Year.

Monies forming part of the funds of the Society vested in the Managing Committee shall be deposited in the name Brijbasi Education and Welfare. Society" and under the control of the Managing Committee in a local branch or any branch approved by the Managing Committee of an approved bank or of a bank which shall be a Scheduled Bank as defined in the Reserve Bank of India, 1934(II of 1934) or of a foreign bank which is operating in India with the approval of the Reserve Bank of India:

All cheques, bank drafts etc. drawn on such account of any account (iii) pertaining to the Society or in any manner related to the dealings and functioning of the Society shall be signed by the Chairman and the Treasurer of alone by the Secretary. Appropriate instructions in this behalf shall be issued to the concerned banks and financial institutions.

The Accounts of the Society shall be audited annually by a Chartered Accountant or Accountants, as defined in the Chartered Accountant Act, 1949

(XXXVIII of 1949), to be appointed by the Managing Committee.

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# Properties and Funds vested in the Managing Committee

The properties and funds of the Society vested in the Managing Committee shall consist of

Recurring and Non-recurring grants received

Other Grants, Donations and Gifts (Periodical or otherwise) other than those Intended to form the corpus of the property and funds of, or held for the benefit of the Society,

(iii) The income from properties and funds vosted in the Managing Committee, and fees, subscriptions and other annual receipts of the Society; and

(iv) All machinery, plants, equipment & instruments, (whether laboratory, workshop or otherwise), books and journals, furniture, furnishings and fixtures belonging to the Society.

(v) All other assets, movable or immovable, corporeal or intellectual property, in

any form that belong to the Society.

# Acceptance of Donations etc:

The Managing Committee may accept, at its discretion donations wifts, grads aid and subscriptions for a specific purposes from the person of the provided that such donations, gifts and subscriptions and be transferred to and be vested in the Managing Committee.

#### Alterations of the Rules

These Rules may from time to time altered, added to and modified by the Managing Committee provided that the recommended alterations/ additions/modification is listed on the agenda of the relevant meeting of the Managing Committee and is consistent with the Aims and Objectives of the Society, with the approval of the General Body.

To mobilize resource and funds for the furtherance of the objectives of the Society: Buy, sale, acquire, assign, charge, mortgage, hypothecate, give or take on lease. dispose, transfer, develop and manage land, property and other movable and immovable assets of the Society in furtherance of the objectives Society.

Service of Notice

A Notice nay be served upon any member of the Society personally or through post to such member at the address mentioned in the roll of members. The members shall inform the Society of their address for correspondence or communications and changed in the same from time to time. In the event a member fails to notify the Society in writing a change

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of his address, then the address as recorded in the roll of members shall be deemed to be his address.

Any notice so served by post shall be deemed to have been served on the day following that on which the letter, envelope or wrapper containing the same is posted.

### Alscellaneous ...

All the incomes, earnings, movable or immovable properties of the Society shall be utilized only towards the promotion of the eins and objective of the Society as set forth in the Memorandum of the Association and no profit thereof shall be used in any manner whatsoever for the personal benefit of the members of the Society or of any person claiming through, by under any member, present or past.

No member of the Society shall have any personal claims on any incomes, earnings, movable or immovable properties of the Society or

make any profits whatsoever by virtue of his membership. \_

The Society shall be non-secretarian and non-political. The benefits of the Society activities shall be available to the general public without any discrimination on the basis of caste, creed, sex or religion.

A list of members including the officers of the Managing Committee shall

be filed with Registrar of Societies once every year.

The Society may sue or be sued in the name of the Society and the Chairman shall be the legal representative of the Society in any suit, legal proceedings or disputes by or against Society; provided that the Chairman shall not institute, contest, compromise, compound; settle or withdraw etc. any proceedings, suits, disputes etc. without the concurrence and approval in writing of all members of the Managing Committee.

The Society shall be governed by the provisions of the Societies

Registration Act, 1860.

The Society may alter or extend the purposes for which it is established if the Managing Committee approves a proposal for such alteration or extension, as the case may be.

The Society may change its name by resolution passed by the majority of members of the Society present as any meeting of the Society, which

shall have been duly convened for such purpose.

In the event of the winding up or the dissolution of the Society, the same shall be parried out in accordance with the Societies Registration Act, 1860 as amended from time to time or in accordance with the provisions of any other law relating thereto.

"All documents and contracts that are executed in the name of the Society/institutions and schools run by the Society of in relation to the functioning of the Society or the schools and institutions run by it shall be signed by any one of the Chairman, Secretary or Joint-Secretary or any other person so authorized by the Chairman of the Society

Every decree or order against the Society in any legal proceeding or suit shall be executable only against the property of the Society and not

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against the personal property of the Managing Committee or the General Body. Any member of the Society of the Managing Committee shall not be liable for any acts done by him bona fide and in good faith.

Ali records, documents, registers, accounts, books and communications (iai)

shall be in the English language.

Upon the winding up or dissolution of the Society, if after the satisfaction (iiix) of its debts and liabilities, any property whatsoever is left, the same shall not be paid to or distributed among the members of the Society or any of them but shall be dealt with the manner provided by the Sections 13 and 14 of Act XXI of 1860.

#### Document

Proceeding book, agenda register, cash book, membership register ledger etc. shall maintain.

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We, the undersigned members of the Managing Committee of Maragination and Welfare Society, do hereby certify the above to be a correct cogy of the Rules of the sa Society.

This:

.Chairman:

Vice Chairman

Secretary

Joint Secretary

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Mayana Gaqtam Secretary

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