

In accordance with the RTI (Regulations of fee and costs) Rule 2015 (उत्तर प्रदेश सूचना का अधिकार नियमावली, 2015, अधिसूचना- संख्या 544/43-2-2015 सू.आ.नि. 2015 (1) 2015 लखनऊ 03 दिसम्बर, 2015) made by the Govt. of Uttar Pradesh, it is considered necessary to bring to the notice of all concerned citizens of Republic of India that information in respect of the SKS International University, Mathura can be obtained from the PIO of this University for which a written application has to be submitted to the PIO, SKS International University, Mathura alongwith the application fee and costs of copy as given below:

- Application fee under Section 6(1) Rs. 10.00
- The cost of copy of documents per page Rs. 2.00
- However, in case of applications which involve search of documents for a considerable duration and search of voluminous documents or involved substantial amount of man power cost will require payment of costs as determined by PIO, SKS International University, Mathura and intimated to the applicant under aforesaid RTI Act.
- The citizens can also inspect the records on prior appointment made by PIO of the University.
- The fee may be paid in cash to the Cashier, SKS International University, Mathura against proper receipt or by demand draft or by banker's cheque or Postal Order payable to the Finance Officer of SKS International University, Mathura. The fee in any other form will not be accepted and application accompanied with fee in the form other than cash/demand draft/banker's cheque drawn not in favors of the Finance Officer of SKS International University, Mathura are liable to be rejected.

It is, further, informed that PIO of SKS International University, Mathura will provide information held in the records of the University and no clarifications/justifications/remarks shall be offered and therefore, citizens are advised not to seek any clarification/justification/remarks from the PIO under RTI Act.

The applications conforming to the various provisions given under RTI Act and received by PIO, SKS International University, Mathura shall be processed and information and copies of documents within the purview of RTI Act will be provided to the applicant by registered post within 30 days from the date of receipt of application by PIO.

Other contents of the aforesaid RTI Act will be applicable as and when required.